



केन्द्रीय मनश्चिकित्सा संस्थान, रांची
CENTRAL INSTITUTE OF PSYCHIATRY, RANCHI

Department of Psychiatry, Family Welfare, Government of India



Central Library

Internship Training for Young Professional Graduates from Library & Information Science

The Central Library, Central Institute of Psychiatry (CIP), Ranchi, is looking for young, enthusiastic and dynamic graduates or post-graduates in Library and Information Science with a consistently good academic record to serve as Library Interns for **12 weeks/3 months**. Persons with good communication and interpersonal skills and enthusiasm to learn new skills and deliver services using emerging tools and technologies will be preferred. It provides an excellent learning environment for young graduates wishing to gain the much needed experience in a job-based setting under the direct supervision of qualified professionals through the internship programme.

Nature of Internship

- I. Books and Journal Acquisition process.
- II. Assist in the Collection development & cataloguing (with KOHA software).
- III. Working Experience on library repository software DSpace.
- IV. Classification Technique Using DDC.
- V. Introduction and practical training of RFID technology.
- VI. Shelving technique using state-of-art technology.
- VII. Work in other functions /service of the library.

Central Library

The Central Library, CIP, is the only one of its kind in India with the largest collection in the field of mental health and allied sciences. It is the pioneer library in Eastern India to implement RFID-based digital library services since 2009. KOHA Integrated Library Management Software has also been used by the library to keep everything running smoothly. The library's entire collection has been indexed, allowing users to conduct database searches from any computer on the institute's local area network (LAN) via Web OPAC (Online Public Access Catalogue). Biometric system-based Kiosk for circulation and handheld readers have been in place at the library, allowing users to self-issue and renew library holdings, as well as discover any books on their own requirements. Using RFID tags, the library is able to better manage and safeguard its collections.



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Number of Seats: Maximum 04 nos. (Four) per batch.

Eligibility Criteria: Pursuing or passed Graduates (BLIS) and post-graduates (MLIS) of Library and Information Science.

How to Apply:

A. For Passed Candidates: They are directed to apply by sending their CV/Bio-data by mail at: director@cipranchi.nic.in

B. For Students:

They have to apply through Head of department of their institution by sending a mail at director@cipranchi.nic.in or sending a hardcopy of forwarded application:

The Director,
Central institute of Psychiatry,
Kanke, Ranchi-834006

Selection Procedure: Personal interaction for the selection of the candidates after scrutiny of the applications.

Fees: Nil.

Guidelines for the internship:

- Minimum attendance 80%.
- No Stipend will be given to Intern.
- Lodging has to be arranged by the intern themselves.

Certificate: Each Intern will be awarded a certificate on successful completion of the internship.